



## All You Need to Know Before Registering

All the specifics with regard to your registration are on the registration form you submit. This document covers a number of things you need to know *before* registering.

### CONFERENCE FEES GENERAL:

**Full Conference Fee:** Includes sleeping accommodations and access to full fitness facility, indoor pool, all workshops, Keynote, Magic Penny Award ceremony, Round Robins and 6 meals (Friday dinner-Sunday lunch).

**Commuter Full Weekend Rate:** Includes all workshops and activities and meals except breakfast.

**Day Rates:** includes all activities and lunch Saturday or Sunday. If you would like come on Saturday and would like to stay for dinner and fun, please select Saturday + Dinner as your rate.

**Children under 5 are free.**

**Extensions:** September/October is prime time on Cape Cod. There are a very limited number of rooms that The Hyannis Resort and Conference Center is offering a very special \$85/night room rate (taxes not included) to CMN'ers who want to extend their stay on the early side (Thursday night) or late side (Sunday night). Please call Jane Arsham at 339-707-0277 as soon as possible. She will take your credit card information to hold the extra nights. Any additional hotel expenses including additional nights, phone calls, room bar, hotel restaurants, etc will appear on your bill when you check out. No charge for internet access.

### Refunds:

- We will refund your full conference registration fees minus a \$50 fee for cancellation before September 15, 2017
- All Conference Registration fees are non-refundable after September 16, 2017.

Payment: can be made by check, money order, or online via credit card or PayPal account.

## **CONFERENCE SCHOLARSHIP**

If you are either looking for some scholarship assistance or willing to provide scholarship assistance, please check the appropriate box on the registration form and we will contact you. CMN is committed to helping as many people as possible attend our annual conference so do not let \$ be the disqualifier- Please apply and ask for what you really need to attend.

## **ROOMS**

We assume most people will want double rooms. Please be sure to let us know on your registration form if you have someone to room with (by name) or if you want us to assign you a roommate. We will get back to you as soon as possible with your assignment.

## **MEALS**

The facility can handle most dietary requirements with advance notice. Please be specific on your form.

**SPECIAL REQUIREMENTS** If you want to inquire about any of the following, please contact Jane Arsham ([office@cmnonline.org](mailto:office@cmnonline.org)).

- Deposits. We prefer that participants pay in full when registering. But you can reserve your space at the conference with a \$50 non-refundable deposit, which must be paid directly to the CMN office, not through the online registration system. The balance must be paid at Registration if not paid in full before.
- You are traveling with a spouse/partner who will not be attending the conference and would like to discuss rates for the non-participants.
- You want to pay via credit card but don't want to do this online.
- You don't see the right option for you on the registration form.
- You want to reserve room nights before or after conference (see above).

## **PHOTOGRAPHY**

We will be taking photos and some video throughout the event to use for marketing purposes only. One of the questions on the form gives us permission to use these photos of you. Please respond in the box assigned if this is not agreeable to you. If completing the paper form, please inform us in writing (email is OK), if you do not want your photo used for CMN marketing.

Any questions, contact Jane Arsham, [office@cmnonline.org](mailto:office@cmnonline.org)/ 339-707-0277  
See you in October!,

Diana Kane and Kim Wallach, Conference Co-Chairs

## **CMN 2017 CONFERENCE RATES**

EARLY BIRD APPLIES THROUGH AUGUST 23, 2017

Member Weekend Double \$375  
Non-member Weekend Double \$405  
Member Weekend Single \$450  
Non-Member Weekend Single \$485  
Member Commuter Rate \$225  
Non-Member Commuter Rate \$260  
Saturday Day Rate \$80 Member \$115 Non-Member  
Friday or Sunday Rate: \$50  
Child 5-12 Weekend \$70  
Teen/College staying with parent: \$150  
Teen/College in double without parent: \$285